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Prepared by: Kimley-Horn  
As of: 12/9/2024

Task	2024	2025											
	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	
Task 1 - Stakeholder Engagement													
Task 2 - Opportunity Zone Identification													
Task 3 - Public Participation Plan													
Task 4 - Microtransit Models													
Task 5 - Opportunity Zone Analysis													
Task 6 - Zone Prioritization													
Task 7 - Recommendations													
Task 8 - Performance Monitoring													
Task 9 - Draft and Final Report													
Task 10 - Executive Summary													
Task 11 - Report Presentation													

**Key**

-  Kimley-Horn Team Work Period
-  Steering Committee Review Period
-  Deliverable Submission for Steering Committee Review
-  Deliverable Submission - Final
-  Meeting

## SCTA Microtransit Feasibility Study Project Schedule

Prepared by: Kimley-Horn  
As of: 12/9/2024

Task	Deliverable Name	Format	Kimley-Horn Submittal	Steering Committee Review	Kimley-Horn Finalization	Meeting Date
<b>Task 1 - Stakeholder Engagement</b>	Steering Committee Kick-Off	Meeting				Week of 1/6
	Opportunity Zones and Models	Meeting				Week of 3/3
	Recommendations	Meeting				Week of 7/21
	Draft Study	Meeting				Week of 9/15
<b>Task 2 - Opportunity Zone Identification</b>	Kick-Off Meeting	Meeting				12/10
	Opportunity Zone Technical Briefing Deck	PowerPoint, PDF	Week of 1/13	Week of 1/20	Week of 1/27	
<b>Task 3 - Public Participation Plan</b>	Discovery/Planning Workshop	Meeting				Week of 1/6
	Public Participation Plan	Word, PDF	Week of 1/20	Week of 1/27	Week of 2/3	
	Round 1 - Survey and Promotional Materials	PDF, Digital	Week of 2/17	Week of 2/24	Week of 3/3	
	Round 1 - Community Pop-Up Workshops	Meeting				Weeks of 3/17, 3/24
	Round 2 - Survey and Promotional Materials	PDF, Digital	Week of 9/1	Week of 9/8	Week of 9/8	
	Round 2 - Public Participation Meeting	Meeting				Week of 9/15
	Outreach Summary	Word, PDF	Week of 10/20	Week of 10/27	Week of 11/3	
<b>Task 4 - Microtransit Models</b>	Microtransit Models Technical Briefing Deck	PowerPoint, PDF	Week of 2/10	Week of 2/17	Week of 2/24	
<b>Task 5 - Opportunity Zone Analysis</b>	Opportunity Zone Analysis Technical Briefing Deck	PowerPoint, PDF	Week of 5/26	Week of 6/2	Week of 6/9	
<b>Task 6 - Zone Prioritization</b>	Zone Prioritization Technical Briefing Deck	PowerPoint, PDF	Week of 5/26	Week of 6/2	Week of 6/9	
<b>Task 7 - Recommendations</b>	Recommendations Technical Briefing Deck	PowerPoint, PDF	Week of 6/30	Week of 7/7		
<b>Task 8 - Performance Monitoring</b>	Performance Monitoring Technical Briefing Deck	PowerPoint, PDF	Week of 6/30	Week of 7/7	Week of 7/28	
<b>Task 9 - Draft and Final Report, Task 10 - Executive Summary</b>	Preliminary Draft Report & Executive Summary	Word, PDF	Week of 8/11	Weeks of 8/18, 8/25	Week of 9/8	
	Draft Report & Executive Summary	Word, PDF	Week 9/8	N/A - See Final	N/A - See Final	
	Final Report & Executive Summary	Word, PDF	Week of 10/20	Week of 10/27	Week of 11/3	
<b>Task 11 - Report Presentation</b>	PowerPoint Briefing	PowerPoint	Week of 10/20	Week of 10/27	Week of 11/3	
	Board of Directors, TTAC, and MPO Meetings	Meeting				11/19/25
	TTAC Meeting	Meeting				11/25/25
	MPO Meeting	Meeting				1/27/26