

**RED ROSE TRANSIT AUTHORITY  
MINUTES**

DATE: September 16, 2015

TIME: 6:39 p.m.

PLACE: RRTA Operations Center  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Bi-Monthly Public Board Meeting

ATTENDANCE: **Members:** Bonnie Glover, Cindy Lonergan, Jeffrey Ouellet, Jeffrey R. Wibberley and June Wolf

**Solicitor:** Sean Summers, Summers Nagy Law Offices

**Staff:** David W. Kilmer, Jeffrey Glisson, Laura Hopko, and Melanie Heffner

**Guests:** Mark Glatz – Easton Coach and Liam Migdail-Smith, Reading Eagle Company

ORDER OF BUSINESS:

1. Call to Order

Jeffrey Wibberley appointed Ms. Lonergan to Chair the meeting. Ms. Lonergan called the meeting to order at 6:39 p.m.

2. Approval of Minutes of the July 15, 2015 Regular Public Meeting.

Upon motion by Ms. Wolf, seconded by Ms. Glover, the minutes of the July 15, 2015 public meeting were approved as written.

3. Public Comment on Agenda Items

None

4. Bills and Communications

None

5. Old Business

None

6. New Business

A. Resolution 10-15 Authorizing Transfer of Capital Reserves to SCTA

Mr. Kilmer mentioned since SCTA is the designated recipient for all federal and state capital funds that require local match, this Resolution authorizes the transfer of existing capital reserves from RRTA to SCTA to ensure a local match is available for capital projects. These funds would only be used for capital projects relating to service in Lancaster. This is similar to the Resolution last month that transferred the capital reserves from BARTA to SCTA. Staff recommends approval.

Upon motion by Ms. Glover, seconded by Ms. Wolf, the Board approved Resolution 10-15 Authorizing Transfer of Capital Reserves to SCTA.

B. Award of Bids for Obsolete Minivans

Mr. Kilmer mentioned RRTA received bids for the sale of two obsolete 2009 Dodge Minivans that were advertised on the public sale website. One van received 8 bids with the high price of \$9,000 from Steve S. Rebuck, Mesa, AZ and the second van received 7 bids with the high price of \$8,000 from Leonard Martin, Jr., Philipsburg, PA. A copy of the bid tabulation was included in the Board packet. The public auction website will collect the funds from each bidder to ensure payment. Staff recommends approval.

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the Board awarded the above bids for Obsolete Mini Vans.

C. Approval of Change Order #2

Mr. Kilmer mentioned this is a Change Order for the fourteen buses on order with Gillig bus to include the pre-wiring for the AVL system, adding a sixth security camera, upgraded batteries and a different bike rack for a total price of \$89,488 or \$6,393 per bus. A copy of the Change Order was included in the Board packet. Staff recommends approval.

Upon motion by Mr. Ouellet, seconded by Ms. Wolf, the Board approved Change order #2.

7. Public Comment

None

8. Adjournment

With no further business to discuss, the meeting adjourned at 6:44 p.m., upon motion by Ms. Glover.

Respectfully submitted,

A handwritten signature in cursive script that reads "June J. Wolf".

June J. Wolf  
Secretary