

**RED ROSE TRANSIT AUTHORITY  
MINUTES**

DATE: September 17, 2014

TIME: 1:30 p.m.

PLACE: RRTA Operations Center  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Jeffrey R. Wibberley, Rebecca S. Denlinger, Bonnie Glover,  
Cheryl L. Love, Sandra M. Thompson, June J. Wolf

**Solicitor:** Brad Zuke – Appel & Yost

**Staff:** David W. Kilmer, Susan L. Darby

**Guests:** Mark Glatz – Easton Coach, Bernie Harris – Lancaster  
Newspapers, Liam Migdail-Smith – Reading Eagle

ORDER OF BUSINESS:

1. Call to Order

Chairman Jeffrey R. Wibberley called the meeting to order at 1:34 p.m.

2. Approval of Minutes of the August 20, 2014 Public Meeting

Upon motion by Ms. Glover, seconded by Ms. Thompson, the minutes of the August 20, 2014 public meeting were approved as written.

3. Bills and Communications

Mr. Kilmer distributed the new 2014 Annual Report.

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report

- B. Operations Committee – Sandra M. Thompson, Chairwoman

No report

- C. Finance Committee – Jeffrey P. Ouellet, Chairman

No report.

- D. Marketing Committee – Bonnie Glover – Chairwoman

Ms. Glover reported that the Marketing report is included in packet.

- 5. Old Business

None

- 6. New Business

- A. Ratify Lease Agreement with Moravian Church

Mr. Kilmer reported that last month the Board approved the Executive Director to finalize the language for the lease and sign it contingent upon final Board approval of the lease agreement.

Upon motion by Ms. Love, seconded by Ms. Wolf, the Board ratified the Lease Agreement with Moravian Church.

- B. Approval of Resolution 12-14, Fuel System Upgrade

Mr. Kilmer reported that RRTA only received one bid for the upgrade to the diesel fuel system from Keystone Petroleum for a price of \$49,757. This is a little higher than the estimate, but within reason for the work to be done.

Upon motion by Ms. Thompson, seconded by Ms. Glover, the Board approved Resolution 12-14, awarding the fuel system upgrade to Keystone Petroleum.

- C. Approval of Obsolete Vehicles to Washington County

Mr. Kilmer reported that RRTA currently has eight shared ride vans that are pending disposal and Washington County's shared ride service is in immediate need for vehicles for their contractor's. RRTA would transfer the titles of three of the vehicles to Washington County and when they dispose of the vehicles, RRTA would receive the funds.

Upon motion by Ms. Glover, seconded by Ms. Wolf, the Board the approved the distribution of three obsolete vehicles to Washington County.

D. Approval of Resolution 13-14 – Support to Form New Authority

Mr. Kilmer reported that this resolution is to show RRTA support for the Lancaster County Commissioners to begin the process of forming a new transit authority for Lancaster and Berks County as part of the process to merge the two agencies.

Upon motion by Ms. Thompson, seconded by Ms. Denlinger, the Board approved Resolution 13-14 – Support to Form New Authority.

E. Acceptance of the August 2014 Operating Statements

Mr. Kilmer reported that for the month of August, ridership increased 1.0%. This included a 1.0% increase in bus rides and a 1.4% increase in shared rides ridership. Overall, ridership has decreased 3.1% for the first two months of the fiscal year.

Financially for August, operating revenues of \$810,376 combined with operating grants of \$580,013 for total revenues of \$1,390,389. This compares with expenses of \$1,396,049 providing a \$5,660 deficit for the month due to MATP summer camps.

Upon motion by Ms. Wolf, seconded by Ms. Glover, the Board accepted the August 2014 Operating Statement, subject to audit.

7. Public Comment

Mr. Glatz, Easton Coach, stated that Easton Coach also provides BARTA's share ride transportation and gave Easton Coach's endorsement of the merger between RRTA and BARTA.

8. Adjournment

With no further business to discuss, the meeting adjourned at 2:04 p.m., upon motion by Ms. Thompson.

Respectfully submitted,



June J. Wolf  
Secretary