

**RED ROSE TRANSIT AUTHORITY
MINUTES**

DATE: March 19, 2014

TIME: 7:00 p.m.

PLACE: RRTA Operation Center
45 Erick Road
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: Members: Jeffrey R. Wibberley, Rebecca S. Denlinger, Bonnie Glover,
Cynthia M. Lonergan, Cheryl L. Love, Leo S. Lutz, Sandra M. Thompson,
June J. Wolf

Solicitor: Brad Zuke, Appel & Yost

Staff: David W. Kilmer, Susan L. Darby, Jeffrey H. Glisson

Guests: Mark Glatz – Easton Coach

ORDER OF BUSINESS:

1. Call to Order

Mr. Wibberley called the meeting to order at 7:03 p.m.

2. Approval of the Minutes of the February 19, 2014 Public Meeting

Upon motion by Ms. Glover, seconded by Ms. Love, the minutes of the February 19, 2014 public meeting were approved as written.

3. Bills and Communications

None

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

Mr. Kilmer reported that the Personnel Committee met to discuss staff evaluations.

B. Operations Committee – Sandra M. Thompson, Chairwoman

Ms. Thompson reported that the Committee met prior to the public meeting to discuss the Title VI Update.

C. Finance Committee – Jeffrey P. Ouellet, Chairman

No Report

D. Marketing Committee – Bonnie Glover, Chairwoman

The Marketing Report is included in the Board packets.

5. Old Business

None

6. New Business

A. Approval of Operating Performance Standards

Mr. Kilmer reported that as part of the Title VI requirements, RRTA should adopt operating standards for the fixed route service. The proposed operating performance standards for both fixed route and shared ride were distributed.

Upon motion by Ms. Wolf, seconded by Ms. Glover, the Board approved the Performance Standards.

B. Resolution 3-2014, Approval of Title VI Program

Mr. Kilmer reported that RRTA is required to update its federal Title VI Program every three years to show that services are continuing to be provided in a non-discriminatory manner. The updated program was reviewed by the Operations Committee prior to the public meeting.

A motion was made by Mr. Lutz and seconded by Ms. Thompson, to approve Resolution 3-2014.

C. Acceptance of the February 2014 Operating Statements

Fixed route ridership for February decreased by 9.4%, while shared rides decreased by 18.8%. Total ridership decreased from 182,341 to 162,933, or 10.6% due to the bad winter weather this year. To date, total ridership for fixed-route is showing a .3% decrease, while shared ride is showing a 5.9% decrease for a net loss of 1.1% overall.

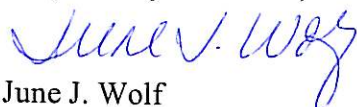
Financially, February operating revenues of \$695,063, combined with grants of \$466,054, for total revenues of \$1,101,117. This compared to expenses of \$1,120,809 for a net loss of \$19,692. This is mainly due to the harsh winter and shared ride services not operating on several days.

Upon motion by Ms. Thompson, seconded by Ms. Lonergan, the Board accepted the February 2014 Operating Statement, subject to audit.

7. Adjournment

With no further business to discuss, the meeting adjourned at 7:24 p.m., upon motion by Ms. Thompson.

Respectfully submitted,



June J. Wolf
Secretary