

**RED ROSE TRANSIT AUTHORITY  
MINUTES**

DATE: March 20, 2013

TIME: 7:00 p.m.

PLACE: RRTA Operation Center  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: Members: Jeffrey R. Wibberley, Rebecca S. Denlinger, Cynthia M. Lonergan, Cheryl L. Love, Jeffrey P. Ouellet

Solicitor: Brad Zuke, Appel & Yost

Staff: David W. Kilmer, Susan L. Darby, Jeffrey H. Glisson

Guests: Mark Glatz – Easton Coach, Bernie Harris – Lancaster Newspapers

ORDER OF BUSINESS:

1. Call to Order

Mr. Wibberley called the meeting to order at 7:05 p.m.

2. Approval of the Minutes of the February 20, 2013 Public Meeting

Upon motion by Mr. Ouellet, seconded by Ms. Denlinger, the minutes of the February 20, 2013 public meeting were approved as written.

3. Bills and Communications

None

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report

B. Operations Committee – Sandra M. Thompson, Chairwoman

No report

C. Finance Committee – Jeffrey P. Ouellet, Chairman

Mr. Ouellet reported that the committee met to discuss approval of diesel fuel and electric supply proposals.

D. Marketing Committee – Bonnie Glover, Chairwoman

The Marketing Report is included in the Board packets.

5. Old Business

None

6. New Business

A. Approval of Diesel Fuel Bids

Mr. Kilmer reported that the RRTA received six (6) bids for diesel fuel for 4/1/13 – 3/31/14 delivery of 337,500 – 360,000 gallons. PAPCO, Inc., or Aston, PA had the lowest bid of \$3.1198 per gallon. The staff recommends award to PAPCO, Inc.

Upon motion by Mr. Ouellet, seconded by Ms. Lonergan, the Board awarded the diesel fuel bid to PAPCO, Inc.

B. Approval of Electric Supplier Proposals

Mr. Kilmer reported that one bid was received from Consumer Energy Solutions, Inc. (broker) proposing that the electric power for RRTA facilities be supplied by Liberty Power, Fort Lauderdale, FL.

A motion was made by Mr. Ouellet and seconded by Ms. Love, to authorize the Executive Director to negotiate and enter into a contract with Liberty Power Holdings to furnish and supply electric power, and all of the services needed to provide such power, to the Operations Center, Queen Street Station, the Queen Street Station Parking Garage and the Queen Street Station Parking Garage Fire Pump Room for a term of 24 months at the rate of \$0.06694 per kWh.

C. Approval of Contract Extension – Easton Coach

Tabled for April meeting.

D. Approval of Contract Extension – Eschbach’s Bus Service

Tabled for April meeting.

E. Approval of Change Order for Queen Street Station Phase II

Mr. Kilmer reviewed the change orders submitted Reynolds Construction Management.

Upon motion by Ms. Denlinger, seconded by Ms. Lonergan, the Board approved the Change Order for the Queen Street Project. Ms. Love abstained.

F. Acceptance of the February 2013 Operating Statements

Fixed route ridership for February increased by 7.2%, while shared rides decreased by 9.6%. Total ridership decreased from 197,092 to 182,341, or 7.5%. To date, total ridership for fixed-route is showing a 2.7% decrease, while shared ride is showing an 8.4% decrease for a net loss of 3.6% overall.

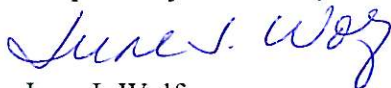
Financially, February operating revenues of \$695,281, combined with grants of \$503,983, for total revenues of \$1,199,264. This compared to expenses of \$1,259,518 for a net loss of \$60,254. This is mainly due to the lower trip counts for MATP and most other agencies.

Upon motion by Mr. Ouellet, seconded by Ms. Denlinger, the Board accepted the February 2013 Operating Statement, subject to audit.

7. Adjournment

With no further business to discuss, the meeting adjourned at 7:24 p.m., upon motion by Ms. Love.

Respectfully submitted,



June J. Wolf  
Secretary