

**RED ROSE TRANSIT AUTHORITY
MINUTES**

DATE: March 18, 2015

TIME: 6:30 p.m.

PLACE: RRTA Operations Center
45 Erick Road
Lancaster, PA 17601

PURPOSE: Regular Bi-Monthly Public Board Meeting

ATTENDANCE: **Members:** Jeffrey Wibberley, June Wolf, Bonnie Glover, Cynthia Lonergan and Jeffrey Ouellet

Solicitor: Jill E. Nagy, Summers Nagy Law Offices

Staff: David W. Kilmer, Jeffrey Glisson, Laura Hopko and Melanie Heffner

Guests: Mark Glatz – Easton Coach, Commissioner Kevin Barnhardt, Jayne Dieruff, Dennis Rex, James Schlegel, and Timothy Snyder

ORDER OF BUSINESS:

1. Call to Order

Chairman Jeffrey R. Wibberley called the meeting to order at 6:36 p.m.

2. Approval of Minutes of the January 21, 2015 Regular Public Meeting.

Upon motion by Mr. Ouellet, seconded by Ms. Wolf, the minutes of the January 21, 2015 public meeting were approved as written.

3. Public Comment on Agenda Items

None

4. Bills and Communications

None

5. Old Business

None

6. New Business

A. Resolution 1-15 Award of Electric Power Service Provider contract

Mr. Kilmer mentioned that RRTA issued a bid for providing electrical power for a two-year period beginning May 2015. This bid will then align with the electric power bid for BARTA allowing both systems to combine the bid in two years. RRTA received two (2) proposals. Based on an evaluation of the quotes received, it has been determined that Constellation NewEnergy, Inc. is the responsive and responsible proposer who has submitted the lowest Total All-Inclusive Fixed Rate for the supply of electric power at a rate of \$0.07019 cents per kWh. Staff recommends approval.

Upon motion by Ms. Lonergan, seconded by Mr. Ouellet, the Board approved Resolution 1-15 to award Electric Power Service Provider contract to Constellation NewEnergy, Inc.

B. Resolution 2-15 Purchase of Four (4) 35 ft. BAE Hybrid Buses

Mr. Kilmer mentioned with RRTA being awarded a LO/NO Grant from FTA that will fund the difference between diesel and hybrid buses, RRTA will be able to purchase four additional 35 ft. buses from the current contract with Gillig at a per unit cost of \$642,370. The total cost for four buses is \$2,569,480. These buses will replace four 2003 Optima buses and are expected to be delivered by Spring 2016. Staff recommends approval.

Upon motion by Ms. Wolf, seconded by Mr. Ouellet, the Board approved Resolution 2-15 to purchase four (4) additional 35 ft. BAE Hybrid Buses.

C. Award Change Order #1 Gillig

Mr. Kilmer reported this change order is for the existing bus order from Gillig awarded last June and includes changing the four 30 ft. buses to 35 ft. buses at a cost of \$69,676. This is necessary in order to purchase the BAE Hybrid system that is not available on 30' ft. buses in order to fully utilize the LO/NO Grant from the FTA. The cost is the same as the current 35' buses awarded last June. Staff recommends approval.

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the Board approved Change Order #1 for changing four of the 30 ft. buses to 35 ft. buses.

D. Resolution 3-15 Purchase of Ten (10) Paratransit Vehicles

Mr. Kilmer reported as part of the regular replacement of older vehicles beyond their useful life, pricing was obtained from the state contract for ten (10) paratransit vans from Rohrer Bus Inc. The total cost is \$602,026 or \$66,981.78

per unit. RRTA has funding from PADOT and FTA for this purchase. Staff recommends approval.

Upon motion by Ms. Lonergan, seconded by Ms. Wolf, the Board approved Resolution 3-15 to purchase ten (10) paratransit vehicles from Rohrer Bus Inc.

E. Award bids for Obsolete Bus Parts

Mr. Kilmer reported that staff has compiled three groups of obsolete bus parts for disposal and listed them on the "Public Auction" website similar to the paratransit vans for disposal. The three groups include: Radios and the original AVL equipment; GFI farebox parts for Centsabill fareboxes; and TMC bus parts. We received nine (9) bids for the Radios and AVL Equipment and the successful bidder was Warren Dunbar of Kearneysville, WV for a purchase price of \$580. For the TMC Bus Parts we received one (1) bid and the successful bidder was Metro Transportation Group LLC of Orlando, FL for a purchase price of \$250. There were no bids received for the GFI Farebox parts. The staff recommends approval.

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the Board approved awarding the bids for the obsolete bus parts for a total of \$830.

F. Acceptance of the January and February 2015 Operating Statement

Operating Statement for January, 2015 – Total ridership increased .4% with a decrease of .3% in fixed route and a 4.2% increase in shared ride. Financially, operating revenues of \$724,714 combined with operating grants of \$521,909 for total revenues of \$1,246,623 compared to expenses of \$1,158,482 for a surplus of \$88,141. The surplus was for shared ride due to summer camp trips and lower fuel prices.

February 2015 - Total ridership increased 4.4% with a 2.6% increase in fixed-route and a 17.8% increase in shared ride. For the Fiscal year, total ridership increased 4.3% with a 4.1% increase in fixed-route and a 5.6% increase in shared ride. Financially, operating revenues of \$702,958 combined with operating grants of \$433,802 for total revenues of \$1,136,760, against expenses of \$1,101,520 for a net surplus of \$35,240. The surplus was all shared ride due to lower fuel prices.

Upon motion by Mr. Ouellet, seconded by Ms. Lonergan, the Board accepted the January and February Operating Statement, subject to audit.

G. Public Shared Ride Services Fare Schedule

Mr. Kilmer mentioned that in May we will be implementing the new State Shared Ride Software. Currently our fares are zone based and will be going to

mileage based which will change the fare structure. Mr. Kilmer gave everyone a copy of the proposed public shared ride fare schedule. We will have to schedule a special meeting in April for the fare structure and advertise.

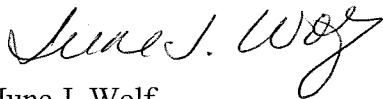
7. Public Comment

None

8. Adjournment

With no further business to discuss, the meeting adjourned at 7:02 p.m., upon motion by Ms. Lonergan.

Respectfully submitted,



June J. Wolf
Secretary