

**RED ROSE TRANSIT AUTHORITY  
MINUTES**

DATE: June 18, 2014

TIME: 7:00 p.m.

PLACE: RRTA Operations Center  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Jeffrey R. Wibberley, Bonnie Glover, Cynthia M. Lonergan,  
Cheryl L. Love, Leo S Lutz, Jeffrey P. Ouellet, Sandra M. Thompson,  
June J. Wolf

**Solicitor:** Brad Zuke – Appel & Yost

**Staff:** David W. Kilmer, Susan L. Darby, Jeffrey H. Glisson

**Guests:** Mark Glatz, Easton Coach

ORDER OF BUSINESS:

1. Call to Order

Chairman Jeffrey R. Wibberley called the meeting to order at 7:00 p.m.

2. Approval of Minutes of the May 21, 2014 Public Meeting

Upon motion by Ms. Lonergan, seconded by Ms. Glover, the minutes of the May 21 2014 public meeting were approved as written.

3. Bills and Communications

Mr. Wibberley reported that the Board met in executive session prior to the public meeting to discuss personnel matters.

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report

- B. Operations Committee – Sandra M. Thompson, Chairwoman

No report

- C. Finance Committee – Jeffrey P. Ouellet, Chairman

No report.

- D. Marketing Committee – Bonnie Glover – Chairwoman

Ms. Glover reported that the Marketing report is included in packet.

5. Old Business

None

6. New Business

- A. Resolution 5-14, Award of Bus Purchase to Gillig Bus

Mr. Kilmer reported that there is currently funding to purchase ten (10) replacement buses for the 2003 Optima buses. The bid price is part of the five year statewide procurement as included in the Resolution. The purchase will include six (6) 35' buses and four (4) 30' buses and will include the hybrid system as the past five buses. The staff recommends approval.

Upon motion by Ms. Glover, seconded by Ms. Love, the Board approved the award of bus purchase to Gillig Bus for a total cost not to exceed \$6,282,244.

- B. Approval of Bid for Printing of Schedule Booklets

Mr. Kilmer reported that two bids were received for the printing of the schedule booklets for both fixed route and shared ride. At this point we only requested a six month supply in anticipation of completing the TDP Update and the potential for mid-year changes. Susquehanna Printing Co., of Ephrata was the low bidder at \$8052.72.

Upon motion by Ms. Thompson, seconded by Mr. Lutz, the Board approved the bid for printing of schedule booklets to Susquehanna Printing Co. Ms. Glover abstained.

- C. Approval of Contract Settlement with ATU Local 1241

Mr. Kilmer reported that a tentative agreement had been ratified June 15 between ATU Local 1241 and RRTA. He reviewed a summary of changes for the new 2-year contract, effective through 5/31/2016 which includes an increase in STD and pension plus other minor changes..

Upon motion by Mr. Ouellet, seconded by Ms. Glover the Board approved the Contract settlement with ATU Local 1241.

D. Approval of Supplemental UPWP Agreement for FY 2015

Mr. Kilmer explained that this is a supplemental agreement for FTA supplemental planning funds to perform maintenance and safety planning activities. RRTA will receive \$50,000 in federal funds that will be matched by our Local Share to perform this work by staff.

Upon motion by Ms. Thompson, seconded by Ms. Wolf, the Board approved the Supplemental UPWP Agreement for FY 2015. Mr. Lutz abstained.

E. Acceptance of the May 2015 Operating Statements

Mr. Kilmer reported that total ridership decreased for the month by 2.7% compared to May 2013. This overall ridership decrease reflected a 2.7% decrease in bus rides and a 2.6% decrease in shared ride. Year-to-date ridership has decreased 0.9%, compared to the same 11 month period last year with fixed route showing a 0.4% decrease and shared ride showing a 4.0% decrease.

Financially, operating revenues of \$815,693 combined with operating grants of \$644,214 for total revenues of \$1,459,907. This compares with expenses of \$1,455,213 for a net surplus of \$4,694 for the month, attributed to the shared ride service.

Upon motion by Mr. Ouellet, seconded by Ms. Lonergan, the Board accepted the May 2014 Operating Statement, subject to audit.

7. Public Comment

None

8. Adjournment

With no further business to discuss, the meeting adjourned at 7:20 p.m., upon motion by Ms. Thompson.

Respectfully submitted,



June J. Wolf  
Secretary