

**RED ROSE TRANSIT AUTHORITY
MINUTES**

DATE: July 20, 2011

TIME: 7:00 p.m.

PLACE: RRTA Operations Center
45 Erick Road
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Jeffrey R. Wibberley, Jon P. Farrell, Anne V. Osborn, Jeffrey P. Ouellet, Sandra M. Thompson, June J. Wolf

Solicitor: Brad Zuke, Appel & Yost

Staff: David W. Kilmer, Susan L. Darby

Guests: Adriana Risser & Kristina Myers – Lancaster County Career & Tech Center

ORDER OF BUSINESS:

1. Call to Order

Chairman Jeffrey R. Wibberley called the meeting to order at 7:00 p.m.

2. Approval of Minutes of the June 15, 2011 Public Meeting

Upon motion by Ms. Wolf, seconded by Mr. Ouellet, the minutes of the June 15, 2011 public meeting were approved as written.

3. Bills and Communications

None

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report.

B. Operations Committee – Sandra M. Thompson, Chairwoman

No report.

C. Finance Committee – Jon P. Farrell, Chairman

Mr. Farrell reported that the committee met prior to the public meeting to review the potential lease for space at Queen Street Station.

D. Marketing Committee – Anne V. Osborn – Chairwoman

Marketing report is included in packet.

5. Old Business

None

6. New Business

A. Resolution 8–11 – Lease for Corey Fogarty, D.B.A. Blacksheep Barleyhouse

Mr. Kilmer reported that RRTA advertised to solicit alternate proposals for the lease of space at the Queen Street Station Project Phase II, in response to the unsolicited proposal received by Blacksheep Barleyhouse at the June meeting. No other proposals were received. While all the details of the lease agreement have not been worked out, it is recommended that Blacksheep Barleyhouse be selected as the preferred tenant for this space and authorize the Executive Director to negotiate and execute a lease within ninety days in accordance with all applicable Federal Transit Administration, Pennsylvania Department of Transportation and any applicable state or local regulations. The final lease will be presented to the Board for final approval.

Upon motion by Ms. Thompson, seconded by Mr. Ouellet, the Board adopted Resolution 8-11 for a five year initial lease with three, five year renewal options.

B. Approval of Vehicle Disposal Bids

Mr. Kilmer reported that RRTA advertised for a second time to dispose of the 1996 TMC bus that is beyond its useful life. No bids were received. The staff recommends approval to take unsolicited offers to dispose of the vehicle

Upon motion by Ms. Thompson, seconded by Ms. Wolf, the Board approved taking unsolicited offers to dispose of the 1996 TMC bus.

C. Approval of Queen Street Station Phase II Change Orders

Mr. Kilmer reviewed the current listing of Change Orders received from Reynolds Construction Management and discussed the \$5000 cost, to be shared by the City to remove old underground abandoned service utilities, subject to final wording by RRTA attorneys.

Upon motion by Mr. Ouellet, seconded by Ms. Wolf, the Board approved the QSS Phase II Change Orders and splitting the cost with the City to remove the underground service utilities, subject to final wording by RRTA attorneys.

D. Acceptance of the June 2011 Operating Statement

Mr. Kilmer reported that ridership increased by 1,853 passengers, or 1% over last June. Fixed route ridership was flat for the month showing a decrease of 31 passengers, while shared ride showed a 6.5%, or 1,884 passenger increase. For the fiscal year, overall ridership increased 2.6% or 55,672 passengers. For fixed route, ridership increased 2.3% or 41,355 riders and shared ride increased 4.3% or 14,317 riders compared to June 2010.

Financially, operating revenues of \$774,146 combined with operating grants of \$663,088, for total revenues of \$1,437,234. This compares with expenses of \$1,510,393, for a loss of \$73,159 for the month. The loss was in the shared ride service, due to the first month of summer camps for MATP, with the revenue not following until next month and the increase in the price of fuel.

For the Fiscal Year, operating revenues of \$9,060,355 combined with grants of \$6,330,049, for total revenues of \$15,390,404. This compares to expenses of \$14,126,539, for a gain of \$396,838. The gain is all for the shared ride service, due to the lower cost of fuel.

Upon motion by Ms. Thompson, seconded by Mr. Farrell, the Board accepted the June 2011 Operating Statement, subject to audit.

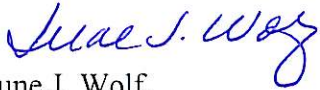
7. Public Comment

Adriana Risser & Kristina Myers from Lancaster County Career & Tech Center, requested the addition of a bus stop at the Willow Street campus of LCCTC, for classes beginning at 7:30 a.m. and classes ending at 2:35/3:00 p.m. Mr. Kilmer will contact Ms. Risser and Ms. Myers for further discussion.

8. Adjournment

With no further business to discuss, the meeting adjourned at 7:18 p.m.
upon motion by Ms. Thompson.

Respectfully submitted,



June J. Wolf,
Secretary