

**RED ROSE TRANSIT AUTHORITY  
MINUTES**

DATE: July 17, 2013

TIME: 7:00 p.m.

PLACE: RRTA Operations Center  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Jeffrey R. Wibberley, Rebecca S. Denlinger, Bonnie Glover, Cynthia M. Lonergan, Jeffrey P. Ouellet, Sandra M. Thompson, June J. Wolf

**Solicitor:** Brad Zuke, Appel & Yost

**Staff:** David W. Kilmer

**Guests:** Mark Glatz, Easton Coach

ORDER OF BUSINESS:

1. Call to Order

Chairman Jeffrey R. Wibberley called the meeting to order at 7:04 p.m.

2. Approval of Minutes of the June 20, 2013 Public Meeting

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the minutes of the June 20, 2013 public meeting were approved as written. Ms. Denlinger abstained.

3. Bills and Communications

None

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report.

B. Operations Committee – Sandra M. Thompson, Chairwoman

No report.

C. Finance Committee – Jon P. Farrell, Chairman

No report.

D. Marketing Committee – Bonnie Glover – Chairwoman

Marketing report is included in packet, which includes a copy of the letter from this years' Dump the Pump winner, Troy Landis.

5. Old Business

None

6. New Business

A. Resolution 11-13, State Capital Grant Application

Mr. Kilmer reported that this is the standard resolution for RRTA to file for the State Capital Grant funds in accordance with Act 44.

Upon motion by Mr. Ouellet, seconded by Ms. Wolf, the Board adopted Resolution 11-13.

B. Approval of Change Order for Historic Display at QSS II

Mr. Kilmer reported as part of the required historic display at the site of the Queen Street Station, RRTA obtained a proposal to add one additional free standing panel at the Queen Street entrance to display the archeological investigation conducted at the site. The cost to add the panel is \$13,590 as shown on the proposal.

Upon motion by Ms. Thompson, seconded by Ms. Glover, the Board approved the Change Order for Historic Display at QSS II.

C. Presentation of Fiscal Year Comparisons

Mr. Kilmer reviewed the 2013 fiscal year comparisons. No action was required.

D. Acceptance of the June 2013 Operating Statement

Mr. Kilmer reported that ridership decreased by 8,408 passengers, or 6.9% over last June. Fixed route ridership had a 5.4% decrease compared to last year, while shared ride showed a 1.6% decrease. For the fiscal year, overall ridership decreased 2.8% or 62,920 passengers. For fixed route, ridership decreased 2.0% or 38,655 riders and shared ride decreased 7.2% or 24,265 riders, compared to June 2012, mostly due to reductions in the MATP program.

Financially, operating revenues of \$683,329 combined with grants of \$664,251 for total revenues of \$1,349,580. This compares with expenses of \$1,423,666, for a loss of \$74,893 for the month. The loss was in the shared ride service due to the earlier start of summer camps and lower ridership on MATP.

Upon motion by Ms. Thompson, seconded by Ms. Lonergan, the Board accepted the June 2013 Operating Statement, subject to audit.

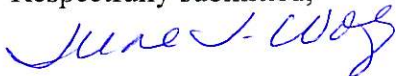
7. Public Comment

None

8. Adjournment

With no further business to discuss, the meeting adjourned at 7:30 p.m. upon motion by Ms. Thompson.

Respectfully submitted,



June J. Wolf,  
Secretary