

**RED ROSE TRANSIT AUTHORITY  
MINUTES**

DATE: July 15, 2015

TIME: 6:19 p.m.

PLACE: RRTA Operations Center  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Bi-Monthly Public Board Meeting

ATTENDANCE: **Members:** Bonnie Glover, Cindy Lonergan, Jeffrey R. Wibberley and June Wolf.

**Solicitor:** Jill E. Nagy, Summers Nagy Law Offices

**Staff:** David W. Kilmer, Jeffrey Glisson, Laura Hopko, Semia Hackett and Melanie Heffner

**Guests:** Commissioner Kevin Barnhardt, Jayne Dieruff, Timothy Snyder, James Schlegel, Mark Glatz – Easton Coach, William Frees and John Doerrman, Amalgamated Transit Union #1345, Val Lacis, Reading Eagle Company, David O’Connor, Lancaster Newspaper, Dan Robrish, Linda Schreiner and Ed Schreiner.

ORDER OF BUSINESS:

1. Call to Order

Jeffrey Wibberley called the meeting to order at 6:19 p.m.

2. Approval of Minutes of the April 15, 2015 Regular Public Meeting.

Upon motion by Ms. Glover, seconded by Mrs. Wolf, the minutes of the April 15, 2015 public meeting were approved as written.

Approval of Minutes of the June 17, 2015 Special Meeting.

Upon motion by Ms. Lonergan, seconded by Mrs. Wolf, the minutes of the June 15, 2015 special meeting were approved as written.

3. Public Comment on Agenda Items

Linda Schreiner mentioned that she was at the public hearing on Tuesday, July 14 and expressed that she would appreciate consideration to not completely eliminate the Route 4 bus. She has been riding that bus for 20 years. She thanked everyone for letting

their voices be heard and appreciates the opportunity for the public to speak and express their feelings to the changes.

4. Bills and Communications

None

5. Old Business

None

6. New Business

A. Approval of Route and Schedule Changes

Mr. Kilmer mentioned the proposed changes to the routes and schedules were announced at last month's meeting and a flyer was developed and distributed on-board the buses and at the transit center as well as the web site. A Public Hearing was scheduled and held on Tuesday, July 14 at 5:00pm at the RRTA Operations Center. A summary of the comments received and comments from the public hearing were distributed at the Board meeting. The recommendations are as follows:

- a) Route 4 Elm/Parkside – Propose to keep two trips in the morning at 6:50am and 7:50am. Keep two trips in the afternoon at 4:25pm and 5:20pm.
- b) Route 5 Grandview – Make minor time point adjustments on the 2:05pm trip to improve on-time performance.
- c) Route 6 Trolley Shuttle – Add time to later afternoon trips at 4:55pm, 5:20pm, 5:45pm and 6:10pm to improve on-time performance.
- d) Route 12 New Holland – Add trip at 8:20am due to increasing demand Monday through Friday.
- e) Route 14 Rockvale – Adjust entire schedule to provide service only between downtown Lancaster and Rt. 896 (Rockvale Outlets) on all trips. Trips beyond Rt. 896 will be moved to a new route.
- f) Route 18 Elizabethtown – Adjust route to provide service to the Jay Group in Landisville and extend route to provide service to the new Nordstrom facility Monday through Friday on an experimental basis to determine demand for service.
- g) Route 21 Gap – Add new route to provide service from downtown Lancaster to the Gap area to serve the new Urban Outfitters facility. Proposed to provide nine trips per day, Monday through Saturday. This route will replace the service provided on Route 14 Rockvale bus from Rt. 896 to Kinzers.
- h) Route 11 Ephrata – Modify route to serve the relocation of Ephrata Area Rehabilitation Services (EARS) on W. Chestnut Street. Bus

will travel N. State Street to W. Chestnut St. to Terrace Ave. to W. Main St. then regular route. The deviation to the prior EARS location will be deleted on E. Fulton Street.

A new Rider Alert flyer will be created with the new approved route and schedule changes will be placed on the buses as soon as possible.

Upon motion by Ms. Glover, seconded by Ms. Lonergan, the Board approved the route and schedule changes.

B. Resolution 9-15 Approval to Purchase Two Portable Bus Lifts

Mr. Kilmer mentioned that RRTA has received pricing from the state contract to replace two sets of portable lifts that are over 16 years old and beyond their useful life. The price for each set is \$24,991 or \$49,982 for both sets. The purchase would be from Alan Tye & Associates for the Steril Koni brand portable lifts. RRTA has funding in state capital funds for this purchase. Staff recommends approval.

Upon motion by Ms. Lonergan, seconded by Ms. Wolf, the Board approved Resolution 9-15, the purchase of two portable bus lifts.

C. Approval to Purchase Snow Removal Equipment

Mr. Kilmer mentioned RRTA has received pricing for a ride-on tractor for snow removal. This tractor is narrow in design to be operated on sidewalks and reduce the time for snow removal at the transit center significantly compared to the walk behind brushes and snow blowers currently being used and with less labor. This has become a real issue with the last two winters' downtown at the transit center and the sidewalks around the parking garage. The cost of the equipment is \$29,240.94 from the state contract and state capital funds are available for this purchase. Staff recommends approval.

Upon motion by Mrs. Wolf, seconded by Ms. Glover, the Board approved to purchase the snow removal equipment.

D. Ratification of Subcontract with SCTA

The Board approved the subcontract in principle at last month's meeting by Resolution and the copy of the actual terms and conditions is included in the Board packet for review. The Personnel Committee met to review the agreement. Staff recommends approval.

Upon motion by Ms. Wolf, seconded by Ms. Lonergan, the Board approved the Ratification of Subcontract Agreement with SCTA.

E. Acceptance of the June 2015 Operating Statement

Due to the end of the fiscal year and continuing issues with Ecolane, the monthly statement is unavailable.

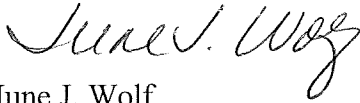
7. Public Comment

None

8. Adjournment

With no further business to discuss, the meeting adjourned at 6:37 p.m., upon motion by Ms. Lonergan.

Respectfully submitted,



June J. Wolf  
Secretary