

**RED ROSE TRANSIT AUTHORITY
MINUTES**

DATE: July 16, 2014

TIME: 7:00 p.m.

PLACE: RRTA Operations Center
45 Erick Road
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Rebecca S. Denlinger, Bonnie Glover, Cynthia M. Lonergan,
Cheryl L. Love, Sandra M. Thompson, June J. Wolf

Solicitor: Brad Zuke, Appel & Yost

Staff: David W. Kilmer, Susan L. Darby, Jeffrey H. Glisson

Guests: Mark Glatz, Easton Coach, Bernie Harris, Lancaster Newspapers

ORDER OF BUSINESS:

1. Call to Order

Chairwoman Sandra M. Thompson called the meeting to order at 7:00 p.m.

2. Approval of Minutes of the June 18, 2014 Public Meeting

Upon motion by Ms. Glover, seconded by Ms. Denlinger, the minutes of the June 18, 2014 public meeting were approved as written.

3. Bills and Communications

None

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report.

- B. Operations Committee – Sandra M. Thompson, Chairwoman

No report.

- C. Finance Committee – Jeffrey P. Ouellet, Chairman

No report.

- D. Marketing Committee – Bonnie Glover – Chairwoman

Marketing report is included in packet, which includes a copy of the letter from this years' Dump the Pump winner, Katie Burnett

- 5. Old Business

None

- 6. New Business

- A. Resolution 6-14, Purchase of AVL System

Mr. Kilmer reported that RRTA and BARTA have jointly procured an AVL system that will track the location of all buses, track on-time performance, and make automatic stop announcements as part of compliance with the ADA. Eight proposals were received and the top rated four were interviewed. The final top rated firm was AVAIL, State College, PA. The cost to RRTA for the AVL system is \$809,161.36. Federal funds have been programmed for this purchase. Implementation is expected by the end of the year.

Upon motion by Ms. Denlinger, seconded by Ms. Wolf, the Board adopted Resolution 6-14.

- B. Resolution 7-14, Management Contract Extension between RRTA and BARTA

Mr. Kilmer reported that the initial three month management contract with BARTA will expire at the end of July, 2014. Provisions to extend the contract for an additional three month term are under the same terms.

Upon motion by Ms. Glover, seconded by Ms. Lonergan, the Board adopted Resolution 7-14.

C. Presentation of Fiscal Year Comparisons

Mr. Kilmer reviewed the 2014 fiscal year comparisons. No action was required.

D. Acceptance of the June 2014 Operating Statement

Mr. Kilmer reported that ridership increased by 10,063 passengers, or 6.1% over last June. Fixed route ridership had a 6.7% increase compared to last year, while shared ride showed a 2.9% increase. For the fiscal year, overall ridership decreased 0.4% or 8,903 passengers. For fixed route, ridership decreased 0.1% or 1,731 riders and shared ride decreased 3.4% or 10,634 riders, compared to June 2013, mostly due to the severe winter this past year.

Financially, operating revenues of \$792,931 combined with grants of \$531,058 for total revenues of \$1,323,989. This compares with expenses of \$1,342,000, for a loss of \$18,011 for the month. The loss was in the shared ride service due to the rise in fuel costs.

Upon motion by Ms. Wolf, seconded by Ms. Love, the Board accepted the June 2014 Operating Statement, subject to audit.

7. Public Comment

None

8. Adjournment

With no further business to discuss, the meeting adjourned at 7:18 p.m. upon motion by Ms. Lonergan.

Respectfully submitted,



June J. Wolf,
Secretary