

**RED ROSE TRANSIT AUTHORITY
MINUTES**

DATE: February 16, 2011

TIME: 7:00 p.m.

PLACE: RRTA Operations Center
45 Erick Road
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: Members: Jeffrey R. Wibberley, Jon P. Farrell, Bonnie Glover, Jeffrey P. Ouellet, Sandra M. Thompson, June J. Wolf

Solicitor: William J. Cassidy, Jr. – Appel & Yost

Staff: David W. Kilmer, Susan L. Darby, Jeffrey H. Glisson

Guests: Carl Cisney, Sarah Jane Cisney, Susan R. Friedman – Stevens & Lee, Mark Glatz – Easton Coach, Bernie Harris – Lancaster Newspapers, Enid Vazquez-Pereira, Brad Zuke – Appel & Yost

ORDER OF BUSINESS:

1. Call to Order

Chairman, Jeffrey R. Wibberley called the meeting to order at 7:01 p.m.

2. Approval of the Minutes of the January 19, 2011 Public Meeting

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the minutes of the January 19, 2011 public meeting were approved as written.

3. Bills and Communications

Retired Board members, Sarah Jane Cisney and Enid Vazquez-Pereira, were recognized and presented with a plaque in recognition of their years of service to the Board.

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report

B. Operations Committee – Sandra M. Thompson, Chairwoman

No report

C. Finance Committee - Jon P. Farrell, Chairman

No report

D. Marketing Committee – Anne V. Osborn, Chairwoman

Mr. Kilmer noted that the Marketing Report is included in the Board packet.

5. Old Business

None to report.

6. New Business

A. Approval to Purchase New Fork Lift

Mr. Kilmer reported that the staff received pricing from the state contract to purchase a new 4-stage fork lift capable of reaching the new storage mezzanine in the new addition to the bus storage building. The price is \$25,049 and will be paid from state capital funds.

A motion was made by Ms. Glover, seconded by Ms. Thompson, the Board approved the purchase of a new fork lift from Modern Group Ltd. in York, PA.

B. Approval to Purchase Two Waste Oil Burners

Mr. Kilmer reported that there is an opportunity to further enhance the energy conservation for the facility by purchasing two additional smaller waste oil burners. One burner would be placed in the wash bay and the second would be placed in the maintenance shop. The cost is \$6,995 each, for a total cost of \$13,990 directly from the manufacturer – Clean Burn. Estimated installation cost is \$4,000.

Upon motion by Ms. Thompson, seconded by Mr. Ouellet, the Board approved the purchase of two waste oil burners from Clean Burn.

C. Resolution 2-11 Award Five Year Contract to Gillig

Mr. Kilmer reported that RRTA took the lead on a statewide procurement for buses over the next five years. Three proposals were received and reviewed by a committee comprised of RRTA, Capital Area Transit, Lehigh-Northampton Transit Authority, and York Transit Authority. The Evaluation Committee recommends that the contract be awarded to Gillig as the top rated proposal. As the lead agency, RRTA needs to make a formal award of the contract.

Upon motion by Mr. Farrell, seconded by Ms. Wolf, the Board approved Resolution 2-11, Award of Five Year Contract to Gillig.

D. Resolution 3-11, Amendment #2 Red Rose Transit Authority Pension Plan

Mr. Kilmer reported that, as required, the Board needs to approve the level of benefits for the Union Pension Plan in accordance with the current labor agreement.

Upon motion by Ms. Thompson, seconded by Ms. Wolf, the Board adopted Resolution 3-11.

E. Acceptance of the January 2001 Operating Statement

Mr. Kilmer reported that ridership decreased 5.0% for the month from 167,091 to 158,808. This included a 4.2% decrease in bus rides and a 9.1% decrease in shared rides due to the winter weather. For the fiscal year, total ridership is up .7% , with fixed route showing nearly identical ridership to last year and shared ride showing a 4.5% increase..

Financially, operating revenues of \$626,997 combined with grants of \$628,695 for total revenue of \$1,255,692. This compared against expenses of \$1,291,910 for a \$36,218 deficit for the month, mainly for the shared ride service.

7. Adjournment

Prior to adjournment, the Board went into Executive Session at 7:25 p.m. to discuss potential litigation for the QSS Phase II Project.

With no other business to discuss, the meeting adjourned at 8:17 p.m.,
upon motion by Ms. Thompson

Respectfully submitted,

A handwritten signature in blue ink that reads "June J. Wolf". The signature is written in a cursive style with a large, looping initial "J".

June J. Wolf
Secretary