

**RED ROSE TRANSIT AUTHORITY
MINUTES**

DATE: February 19, 2014

TIME: 7:00 p.m.

PLACE: RRTA Operations Center
45 Erick Road
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: Members: Jeffrey R. Wibberley, Rebecca S. Denlinger, Bonnie Glover,
Cheryl L. Love, Leo S. Lutz, Jeffrey P. Ouellet, June J. Wolf

Solicitor: Brad Zuke – Appel & Yost

Staff: David W. Kilmer, Susan L. Darby, Jeffrey H. Glisson, Semia
Hackett

Guests: Corinne Donahue & Cadell Hall – CDM Consultants;
Mark Glatz – Easton Coach; Hilda Sierra-Marrero – shared ride client

ORDER OF BUSINESS:

1. Call to Order

Chairman, Jeffrey R. Wibberley called the meeting to order at 7:05 p.m.

2. Approval of the Minutes of the January 15, 2014 Public Meeting

Upon motion by Ms. Denlinger, seconded by Ms. Glover, the minutes of the
January 15, 2014 public meeting were approved as written.

3. Bills and Communications

Mr. Kilmer introduced Semia Hackett, new Director of Operations, to the Board.

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report

B. Operations Committee – Sandra M. Thompson, Chairwoman

No report

C. Finance Committee – Jeffrey P. Ouellet, Chairman

No report

D. Marketing Committee – Bonnie Glover, Chairwoman

Ms. Glover noted that the Marketing Report is included in the Board packet.

5. Old Business

None

6. New Business

A. Resolution 1-14, Award of Thirteen Shared Ride Vehicles

Mr. Kilmer reported that RRTA currently has state and federal funds for the purchase of thirteen (13) shared ride vehicles off the state contract. The cost for the thirteen vehicles is \$846,622 from Rohrer Bus, Inc. It is the same unit price as the other vehicles purchased a few months ago.

Upon motion by Mr. Ouellet, seconded by Ms. Love, the Board adopted Resolution 1-14.

B. Resolution 2-14, Grant Application – Low or No Emission Vehicle Deployment

Mr. Kilmer stated that this resolution is to authorize RRTA to file a grant application for discretionary funds to purchase hybrid buses. The grant would pay the difference between a regular diesel and hybrid. With fourteen buses reaching their useful life soon, this funding would be very beneficial in enabling RRTA to place the order for the entire order.

Upon motion by Mr. Lutz, seconded by Mr. Ouellet, the Board adopted Resolution 2-14.

C. Approval to Purchase 70 Computer Tablets for Shared Ride Vehicles

Mr. Kilmer reported that RRTA is expecting to deploy the State's new Shared Ride Software, Ecolane, this Spring that will automate all the data collection process and improve efficiency in scheduling. Each vehicle will be equipped with a computer tablet that will not only be used to collect operating date, but will also enable automatic vehicle location of each vehicle that will display on the computers at RRTA and each carrier. The price of the tablets is \$352.98 each, from the state contract for a total purchase price of \$24,708.56. RRTA has state capital funds for this purchase.

Upon motion by Ms. Glover, seconded by Ms. Denlinger, the Board approved the purchase of 70 computer tablets for shared ride vehicles.

D. Acceptance of the January 2014 Operating Statement

Mr. Kilmer reported that ridership decreased 2.4% for the month from 166,974 to 162,937. This included a 1.1% decrease in bus rides and a 9.6% decrease in shared rides. For the fiscal year, total ridership is up .2% with fixed route showing a 1.0% increase in ridership to last year, and shared ride showing a 4.2% decrease.

Financially, operating revenues of \$722,422 combined with grants of \$592,249 for total revenue of \$1,314,671. This compared against expenses of \$1,325,650 for a \$10,979 deficit for the month, mainly for the shared ride service. The weather had a big effect and the reductions in medical assistance program for shared ride.

Upon motion by Ms. Denlinger, seconded by Mr. Ouellet, the Board accepted the January 2014 Operating Statement, subject to audit.

7. Public Comment

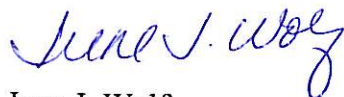
Ms. Hilda Sierra-Marrero stated a few concerns with her shared ride experience.

Mark Glatz thanked RRTA for new fleet vehicles and new vehicle technology for Easton Coach.

8. Adjournment

With no further business to discuss, the meeting was adjourned at 7:33 p.m., upon motion by Ms. Wolf.

Respectfully submitted,



June J. Wolf
Secretary