

**RED ROSE TRANSIT AUTHORITY  
MINUTES**

DATE: April 20, 2011

TIME: 7:00 p.m.

PLACE: RRTA Operations Center  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Jeffrey R. Wibberley, Rebecca S. Denlinger, Jon P. Farrell, Bonnie Glover, Cheryl L. Love, Anne V. Osborn, Jeffrey P. Ouellet, Sandra M. Thompson, June J. Wolf

**Solicitor:** William J. Cassidy, Jr.

**Staff:** David W. Kilmer, Susan L. Darby, Jeffrey H. Glisson

**Guests:** Mark Glatz, Easton Coach; Bernie Harris, Lancaster Newspapers

ORDER OF BUSINESS

1. Call to Order

Chairman, Jeffrey Wibberley, called the meeting to order at 7:00 p.m.

2. Approval of the Minutes of the March 16, 2011 Public Meeting

Upon motion by Mr. Ouellet, seconded by Ms. Glover, the minutes of the March 16, 2011 public meeting were approved as written.

3. Bills and Communications

Mr. Kilmer welcomed new Board member, Rebecca S. Denlinger.

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report.

B. Operations Committee – Sandra M. Thompson, Chairwoman

No report.

C. Finance Committee - Jon P. Farrell, Chairman

Mr. Farrell reported that the Finance Committee met to review the proposed operating and capital budget for FY2011-12. The proposed budget will be discussed under new business.

D. Marketing Committee – Anne V. Osborn, Chairwoman

Ms. Osborn stated the Marketing Report is included in the Board packets.

5. Old Business

None

6. New Business

A. Proposed Operating and Capital Budget for FY 2011-12

Mr. Kilmer reported that the Act 44 funds increased slightly due to higher sales tax revenues, but are still lower than two year ago. Declines in ridership and revenues from FY 2011 continue to create issues for the new budget as there does not appear to be any signs of sustained growth as unemployment remains high for the Lancaster area. The higher price for fuel also adds to the expenses and alone accounts for 4.2% of the increase in the total budget. Capital Projects include the completion of Phase II of the Queen Street Station, the purchase of one replacement bus and the purchase of six paratransit vehicles. The required public hearing notice will be published for the proposed federal Program of Projects and will be scheduled before the May Board meeting. Action on the proposed budget will be on the agenda for the May meeting.

B. Resolution 4-11 – PennDOT Local Match

Mr. Kilmer reported that PADOT has requested that we modify the previous passed Resolution for the local match for capital projects. The staff recommends approval.

Upon motion by Ms. Osborn, seconded by Ms. Glover, the Board adopted Resolution 4-11.

C. Resolution 5-11, Purchase of Two Hybrid Buses

Mr. Kilmer reported that funds were programmed in last year's federal grant and will be programmed from this year's grant to purchase two 35 foot hybrid buses. The buses will be purchased from Gillig Corporation as part of the statewide bus purchase approved by the Board last month. Total purchase price for the two buses will be \$1,159,874.

Upon motion by Ms. Thompson, seconded by Mr. Farrell, the Board adopted Resolution 5-11.

D. Resolution 6-11, Award of Shared Ride Contracts

Mr. Kilmer reported that after reviewing the proposals received for providing shared ride service, it is recommended that Regions 1 & 2 be awarded to Easton Coach and Region 3 be awarded to Eschbach's Bus Service for a two year fixed rate and three one year options.

Upon motion by Ms. Glover, seconded by Ms. Osborn, the Board adopted Resolution 6-11.

E. Proposed Shared Ride Fare Increase

Mr. Kilmer reported that with the award of the new contracts for shared ride service and the rising costs of fuel, an increase in the fares for shared ride are necessary to balance the budget. The Board will need to take action at the May Board meeting. A public hearing will be scheduled for May on the proposed increase.

F. Approval of Change Orders – Queen Street Station Phase II

Mr. Kilmer reviewed a listing of change orders submitted by Reynolds Construction Management for Queen Street Station Phase II that require Board approval.

Upon motion by Ms. Thompson, seconded by Mr. Ouellet, the Board approved Change Orders for the Queen Street Station Phase II.

G. Board Committee Assignments

A list of the Board Committee assignments was distributed at the meeting.

H. Acceptance of the March 2011 Operating Statement

Mr. Kilmer reported that RRTA passengers increased by 3.4% compared to March 2010. This included a 3.7% increase in bus rides and a 1.9% increase in shared rides. For the year, bus rides have increased 2.4% and shared rides have increased 4.8%, for a 2.7% increase in total rides compared to last fiscal years.

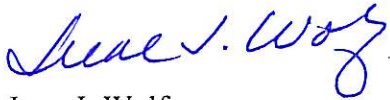
Financially, operating revenues of \$825,897 combined with grants of \$469,880 for total revenues of \$1,295,777. This compares with expenses of \$1,300,229 for a net loss of \$4,452 attributed to the shared ride service.

Upon motion by Mr. Farrell, seconded by Mr. Ouellet, the Board accepted the March 2011 Operating Statement, subject to audit.

8. Adjournment

With no further business to discuss, the meeting adjourned at 7:42 p.m. upon motion by Ms. Thompson.

Respectfully submitted,



June J. Wolf  
Secretary