

**RED ROSE TRANSIT AUTHORITY  
MINUTES**

DATE: April 18, 2012

TIME: 7:00 p.m.

PLACE: RRTA Operations Center  
45 Erick Road  
Lancaster, PA 17601

PURPOSE: Regular Monthly Public Board Meeting

ATTENDANCE: **Members:** Jeffrey R. Wibberley, Rebecca S. Denlinger, Jon P. Farrell, Bonnie Glover, Cynthia M. Lonergan, Cheryl L. Love, Jeffrey P. Ouellet, Sandra M. Thompson, June J. Wolf

**Solicitor:** Brad Zuke, Appel & Yost

**Staff:** David W. Kilmer, Susan L. Darby, Jeffrey H. Glisson

**Guests:** Mark Glatz, Easton Coach; Bernie Harris, Lancaster Newspapers

ORDER OF BUSINESS

1. Call to Order

Chairman, Jeffrey Wibberley, called the meeting to order at 7:00 p.m.

2. Approval of the Minutes of the March 21, 2012 Public Meeting

Upon motion by Ms. Thompson, seconded by Mr. Ouellet, the minutes of the March 21, 2012 public meeting were approved as written.

3. Bills and Communications

None

4. Reports of Committees

A. Personnel Committee – June J. Wolf, Chairwoman

No report.

B. Operations Committee – Sandra M. Thompson, Chairwoman

No report.

C. Finance Committee - Jon P. Farrell, Chairman

No report.

D. Marketing Committee – Bonnie Glover, Chairwoman

Ms. Glover stated the Marketing Report is included in the Board packets, and personally gave her appreciation for the March “Rewards Program” for 10-Ride ticket purchases.

5. Old Business

A. Approval of FY 2013 Operating and Capital Budget

Mr. Kilmer stated that the proposed budget was presented at the March Board Meeting, and keeps the level of service and fares at the current levels due to the expected increase in revenue from the Queen Street Station Parking Garage.

Upon motion by Mr. Farrell, seconded by Ms. Thompson, the Board approved the FY 2013 Operating and Capital Budget.

B. Approval of FY 2013 Program of Projects

Mr. Kilmer reported that no one attended the Public Hearing prior to the meeting to receive comments on the proposed federal Program of Projects for operating and capital projects for RRTA’s FY 2013 budget.

Upon motion by Ms. Glover, seconded by Mr. Ouellet, the Board approved the FY 2013 Program of Projects.

6. New Business

A. Resolution 03-12 – RRTA Salaried Pension Plan – Market Value

Mr. Kilmer reported that this resolution is required for RRTA to use the market value of assets for the salaried pension plan for the July 1, 2011 valuation report

Upon motion by Ms. Thompson, seconded by Ms. Wolf, the Board adopted Resolution 03-12.

B. Resolution 04-12 – RRTA Pension Plan – Market Value

Mr. Kilmer reported that this resolution is required for the Union pension plan to use the market value of the plan for the July 1, 2011 valuation report.

Upon motion by Ms. Glover, seconded by Ms. Denlinger, the Board adopted Resolution 04-12.

C. Approval of Change Orders – Queen Street Station Phase II

Mr. Kilmer reviewed a listing of change orders for approval.

Upon motion by Mr. Farrell, seconded by Ms. Glover, the Board approved the Change Orders for Queen Street Station Phase II. Ms. Love abstained.

D. Award of Security Contract to Schaad Detective Agency

Mr. Kilmer reported that RRTA received proposals to provide security services for the new parking garage at a rate of \$17.50 per hour. Security will be provided on Wednesday, Friday, and Saturday nights for approximately 24 hours per week. One proposal was received from Schaad Detective Agency.

Upon motion by Mr. Ouellet, seconded by Ms. Love, the Board awarded the security contract to Schaad Detective Agency.

E. Acceptance of the March 2012 Operating Statement

Mr. Kilmer reported that total ridership decreased by 1.0% compared to March 2011. This included a .4% increase in bus rides and a 9.2% decrease in shared ride customers. For the year, bus rides have increased 4.6% and shared rides have decreased .4%, for a 3.8% increase in total rides compared to last fiscal years.

Financially, operating revenues of \$788,272 combined with grants of \$525,053 for total revenues of \$1,313,325. This compared with expenses of \$1,311,483, for a net surplus of \$1,842 attributed to the shared ride service.

Upon motion by Ms. Thompson, seconded by Ms. Lonergan, the Board accepted the March 2012 Operating Statement, subject to audit.

8. Adjournment

With no further business to discuss, the meeting adjourned at 7:16 p.m. upon motion by Ms. Thompson.

Respectfully submitted,

A handwritten signature in blue ink that reads "June J. Wolf". The signature is written in a cursive style with a large, looping initial "J".

June J. Wolf  
Secretary